



## RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE MEETING MINUTES

12 November, 2020

<https://ccl.adobeconnect.com/advisorycommittee/>

**Members Present:** Dale Smith, Holly Kingston, Sonia Arias, Melissa Monsivais, and Victoria Sanchez.

**Members Excused:** Alanna Brickley

**Members Absent:**

**Child Care Licensing Staff Present:** Simon Bolivar, Donna Thomas, Melinda Young, Kim Rice, Sarah Atherton, Kat Martinez, Michele Evans Rice, Kim Bond, Alisha Griffin, Rosemary Vander Meyden, Sunny Ledding, and Jacqueline Macias.

### WELCOME

At 9:00 a.m., Dale Smith welcomed everyone and started the meeting.

### APPROVAL OF MINUTES

The minutes from the July meeting were approved via email.

### COMMITTEE VACANCIES

The committee needs a pediatrician and a consumer.

### NEW BUSINESS

#### **Proposed rules made effective and public comment review**

- The rules were made effective and posted in August. Simon stated that public comments were reviewed and that none of them were opposed to the changes.
- The interpretation manuals were completed by the trainers for everyone to have a better understanding of the changes.

#### **Current COVID-19 emergency procedures status report**

- Phase 4, Temporary Emergency Conditions went into effect on November 10, 2020. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws. Simon explained the current status. Questions and comments were answered and discussed.
- Sarah Atherton provided the number of home and center facilities that have reported confirmed cases of COVID -19 to us.
  - Homes -58 reports: 42 reported confirmed cases of adults and 16 reported confirmed cases of children.
  - Centers – 132 reports: 89 reported confirmed cases of adults and 43 reported confirmed cases of children.

#### **Review and vote on the Committee By-Laws**

- Simon went over the proposed changes. Comments were discussed.

- Holly Kingston moved to recommend the changes in the by-laws. Astrid Arias seconded motion. All committee members were in favor of motion. Motion passed.

**Committee members comments and recommendations - None**

### **Public Comment**

None

## **AGENCY REPORTS**

### **Child Care Licensing**

- Kat Martinez - To look up the updated interpretation manuals on our website [childcarelicensing.utah.gov](http://childcarelicensing.utah.gov), under Child Care Providers select Rules and Requirements. Interpretation manuals will be updated only one time per year. The updated ones will show the month and current year in a parenthesis.
- Simon Bolivar – To help slow down the spread of COVID-19, licensors will be conducting only remote inspections anytime the incident rate is at 15 percent or higher. The licensor will contact the provider to explain how the inspection will be conducted. Unannounced inspections, follow ups, and complaint investigations will be conducted when the incident rate is below 15 percent.

### **Office of Child Care – Karrie Phillips**

- The Peer Learning Community Project is now active.
- The school age grant will be funding about 74 programs for the school age year.
- Private child school programs and after school programs are being funded as well.
- The Market Rate Survey is still open. The survey link can be found at [urpd.usu.edu](http://urpd.usu.edu) or can be obtained by contacting the office of Care About Child Care.

## **ASSIGNMENTS**

None

Dale Smith adjourned the meeting at 10:46 a.m.

## **UPCOMING 2021 MEETINGS**

January 14, March 11, May 13, July 8, September 9, November 18.  
9:00 a.m. – 11:00 a.m., virtual meetings

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.